



EXPOSURE. EXPERIENCE. *EARLY.*

**EUROPE & NORTH AFRICA 2020
COMMITMENT & TRIP REVIEW KIT**



*you're going
to Europe!*



GIRLGO, Inc.

Via di Piazza del Popolo 3

Orvieto, Italy 05018

Terni, Italia

25 December 2019

Ciao bella! **Congratulations!** You are on your way to the beautiful countries of Italy, Morocco and France; start packing! (Go and kiss your parents, because they are simply amazing for affording you the opportunity to travel, and entrusting GIRLGO with you as we take this journey!) After reviewing your application, recommendation letter and learning about you and your interest in traveling to Europe, our team has recommended that you be chosen to GO with us for the 2020 Summer Experience Abroad!

We have lots to do before the trip, but don't worry, we are here to help you prepare. **The next steps are very important: By or before 27 December 2019, your second application fee of \$400 is due and your signed Commitment Kit is due by 30 December 2019. By 30 December 2020, your Extended Profile is due and 20 February, your Insurance policy must be purchased.**

Your Commitment Kit and Extended Profile is a packet of information: Important dates and what to expect, Trip itinerary, Payment Plan Agreement, Trip Insurance a form that outlines your vital data and details, necessary for international travel. The Commitment Kit lets you know what to expect from us, and let's us know that you are serious about going. You will also have access to the digital Fundraising Kit in January 2019 – we'll load it in your trip portal.

We are inspired by your brave decision to take a step outside your comfort zone and embark upon this life-changing experience. We promise that you'll learn, grow and have fun. Thank you for taking this trip with us.

Cordiali Saluti,

Victoria Lynn Childress
Director; Founder/CEO

Passport Information

If you are receiving this acceptance letter, then the very next step is to gather the required documents and apply for your passport if you do not already have one. It is important to apply for your passport immediately upon acceptance to the GIRLGO program. For minors, your passport processing time could take up to eight weeks. Applying early allows for any additional requirements that may be requested by the passport processing agency.

Here are some tips:

Your state issued I.D. is your identification to your country. Your passport is your identification to the world. Just by applying for and receiving your passport, you are preparing for a possibility of a future that can take you everywhere!

Parents/Guardian of Minors

Whether both parents reside in the same household or separate households, both parents must sign and complete the guardian portion of the DS-11 application for their minor child; with the exception of special circumstances. See the bottom portion of this section for a list of qualifying circumstances.

- Complete a paper form or complete the form digitally, and print it out.
- DS-11 Passport application included in this package
- Your passport agency may require an appointment. Agencies can be a local municipal court, post office or passport agency company.
- You must take a passport photo on a completely white background with the entire face showing, and no cut offs (on the sides, bottom or top of face). It is safer to use a service to get your passport photo taken, like at FedEx Office, Walgreens, the Post Office, etc. The cost is approximately \$15.
- You will need additional identifying information. For a list, see the DS-11 form for what you and your parent will need to apply.

Passport Information (continued)

Age:

- If you are 15 years or younger on the date of the application, your passport fee is \$80 + 35 agency fee. Your passport will be valid for 5 years.
- If you are 16 years or older on the date of the application, your passport fee is \$110 + 35 agency fee. Your passport will be valid for 10 years.
- It is optional to purchase passport expediting which costs \$60 and can speed the processing and return of your passport by 2-3 weeks.

Qualifying circumstances for only one parent completing their minor child's passport:

- Deceased parent
- Incarcerated parent
- Estranged parent (This scenario may require additional documentation, proof or a written statement.)
- Only a single parent listed on birth certificate



Insurance Information

You are required to obtain full coverage travel insurance between 26 January and 20 February 2020.

IMPORTANT: Within the application, you will be asked to enter your first trip deposit, and this date should always be 25 January 2020. The preceding payments made were labeled "Trip Application Fee 1+2")

- Your travel insurance can be purchased through Seven Corners. The brochure and link to obtain the insurance is located in your trip portal.
- Your travel insurance must include at least \$200,000 medical emergency coverage
- Your travel insurance must also include coverage for emergency accommodations in the event of a delayed or cancelled flight/train.

If you have questions about travel insurance, contact us at travel@girlgo.co or you can contact Seven Corners directly.

Insurance should cost approximately

\$112-124 for participants ages 0-34

\$150-167 for participants ages 35-55

See plan brochure for more information.



Your Lunch



Your Dinner



Physical Exertion



Laundry Day



Your Trip Itinerary

Some details are subject to change, but the information below is a good representation of our itinerary. The final trip itinerary will be available 15 May 2020

6/5 Friday June 5

Travel NYC to Paris (Overnight flight)

6/6 Saturday June 6



Day Trip Paris; Eiffel Tower; Depart PAR-ROM
Arrive to Orvieto Saturday night

6/7 Sunday June 7

Breakfast; Morning tour Orvieto; Duomo; Rest Day; Welcome Dinner

6/8 Monday June 8



Breakfast; AM Entrepreneurship Programming Introduction; Afternoon tour and lunch in Rome: Coliseum, Trevi Fountain, Pantheon

6/9 Tuesday June 9



Breakfast; Road trip to Civita di Bagnoregio and lunch; PM Entrepreneurship Programming; Adults: art ceramics and painting class

6/10 Wednesday June 10



AM Adults: Vineyard tour, wine tasting and pampering; AM Entrepreneurship Programming; Afternoon cooking course

6/11 Thursday June 11



Rome II Day Trip - John Cabot University tour; Vatican St. Peter's Basilica free-tour

6/12 Friday June 12



Depart FCO (Rome) to RAK (Marrakech) with layover; arriving late night to Read Makila

6/13 Saturday June 13

Tour of historic center Marrakech; Cooking course w/ Lunch; Free afternoon

Optionally visit: museum, hammam, henna tattoos and more!

6/14 Sunday June 14



Open morning/ afternoon; Depart Marrakech for evening in Agafay desert; desert sport and dinner under the stars

Tip: Use morning for spa, pool or browsing

6/15 Monday June 15



Depart RAK (Marrakech) to NAP (Naples); arrive morning/ shuttle to Hotel Olimpico

Mid-day Entrepreneurship Programming activity; Afternoon on the beach

(Continued)

Your Trip Itinerary

Some details are subject to change, but the information below is a good representation of our itinerary. The final trip itinerary will be available 15 May 2020

6/16 Tuesday June 16

YL

All day private yacht tour Amalfi Coast;

6/17 Wednesday June 17

YL

YD

FREE DAY; Optional evening in Salerno

6/18 Thursday June 18

YL

Free Half Day; All-White photos on beach;
Program presentation over farewell dinner

6/19 Friday June 19

Depart Salerno to Rome FCO/ to NYC

Itinerary Notes

If you would like suggestions or reservations for special activities on your free days, we can assist you!



Entrepreneur and Leadership Sessions Schedule

- Includes: GIRLGO Program Materials & Booklet; Planner and Pen
- You will need: access to internet (via laptop, tablet or phone)

The Schedule

- Sunday June 7 - Orientation and distribution of materials, schedule review and learning hall introduction
 - Duration: PM, 1hr
- Monday June 8 - Introduction to Entrepreneurship
 - Good Company; Purpose-Market Driven Business; Business/Project Ideation Activity over working Lunch
 - Homework: Good Company Research and Definitions Research
 - Duration: AM, 2hrs
- Tuesday June 9 - The art of the Startup
 - Components necessary to startup on top
 - Structure types, partner/ personnel and people (customer service) and SWOT
 - Activity: Startup plan individually; Homework: Develop Startup plan with SWOT
 - Duration: PM, 2hrs
- Wednesday June 10 - Vision and Presentation
 - Art of recording the vision; vision boarding
 - Professional presentation etiquette and the elevator pitch
 - Conflict resolution, Reputation and Credibility; International concept: diplomacy
 - Homework: Complete elevator pitch worksheet and practice!
 - Duration: AM, 2hrs
- Thursday June 11 - John Cabot University Rome Tour and Network
 - Tour John Cabot University Institute for Entrepreneurship
 - Sit/ participate in real college lecture and interact with students, sharing your elevator pitch; receive feedback and give feedback
 - Mingle over lunch on campus with students and staff
 - Duration: AM, 9a to 1:45p

(continued)

Entrepreneur and Leadership Sessions Schedule

- Monday June 15 - Business and Personal Finance
 - Pricing, profits and personal finances
 - Activity: Earning, savings, debt and investment sheets; Credit activity
 - Homework: Credit activity that connects to tomorrow's boat excursion (Complete expenses)
 - Duration: PM, 2hrs
- Wednesday June 17 - Review finances; Review Time Commitments
 - Complete finances worksheet
 - Understand time commitments of entrepreneurship
 - Button up Business Startup Plan and presentation
 - Duration: AM, 2hrs
- Thursday June 18 - Elevator pitch presentation over farewell dinner
 - Certificate and Special presentation to students

Your Trip Stays

Some details are subject to change, but the information below is a good representation of our itinerary. The final trip itinerary will be available 15 May 2020

Orvieto/Rome

Orvieto Casa di Tufo
Via del Paradiso 11
Orvieto, Italy 05018

Adults/Parents

Pending confirmation

Marrakech

Riad Makila
16 Derb Jdid al Kabir
Bab Laksoun
Marrakech, Morocco
40030

Southern Italy

Hotel Olimpico
Via Lago Trasimeno
Pontecagnano, Italy
84098



Payment Plan Agreement

The GIRLGO trip cost is \$3400, however every participant has received one \$200 scholarship (including adults). Your base GIRLGO trip cost is \$3200. If you have received a scholarship or other concessions, you can adjust your payment plan accordingly.

Policies

It is the policy of GIRLGO that the initial application fee of \$500 (\$100/\$150 upfront and \$400 upon acceptance) must be submitted by 27 December in order to hold your flight and room space for the June 2020 trip. This application fee is NOT REFUNDABLE. Should you need to cancel your travel plans after making the initial deposit, you must inform GIRLGO in writing (travel@girlgo.co) at least one (1) day prior to your next trip payment. With cancellation by or before 15 March 2020, you are entitled to receive a trip credit in the amount of \$300 that can be applied to a GIRLGO future trip. June 2020 trip deposit credits resulting from cancellation expire 31 December 2021. If you cancel anytime after 15 March 2020, no other amounts whatsoever that have been made after the aforementioned date will be refunded, credited in partial or in full. To protect you from total loss of your deposit and subsequent payments, you are encouraged use the Seven Corner Travel Insurance found in your trip portal. However, Total Trip Insurance coverage must be purchased within 20 days of making your initial installment (January 25). The policy must include at least \$200,000 accidental medical coverage and emergency accommodations in the event of flight delay, cancellation or other events. Please read more about Insurance in this package.

Each monthly payment in your payment plan must be made by or before the date listed to avoid trip cancellation and forfeiture of your reservation and all monies received. On time payments allow the organization to make timely reservations and booking payments to its vendors, lodging, airline and service providers. It is the responsibility of the trip participant and legal guardian (if applicable) to plan any fundraising, scholarship, loan or other efforts accordingly.

You have the option to pay for the trip in total and full at any time. All payments and the trip total cost listed above, must be paid in full by or before 20 May 2020.

Payment Plan Schedule

\$100/150 upon applying, Trip Application 1

\$500 by 08 May Installment #5

\$400 by 27 December; Trip Application 2

\$Remaining Balance 20 May Installment #6

\$500 by 25 January, Installment #1

\$500 by 25 February Installment #2

\$500 by 25 March Installment #3

\$500 by 25 April Installment #4

Payments Information

You can make a payment to using Square or Venmo and both options are available in your Trip Connect page. Square payments include at 3% credit card processing fee. Venmo is free.

GIRLGO's username for Venmo is **@girlgo**

Please include a memo on any payments of who the payment is for and which payment it is, according to the designations above (Trip Application Fee 2, Installment #1, 2 etc)

GIRLGO Mailing Address (for your records)

Va di Piazza del Popolo 3

Orvieto Terni, Italy

05018

Commitment Contract

It's simple: make a plan, set a goal, apply yourself, give it all you got and see your dreams come true! We're asking that you commit yourself to the process of preparing to travel abroad to a new country. This means doing proper research online, asking questions, learning some Italian phrases, sharing this opportunity with everyone in your community and most importantly, fundraising. Girls, we do not intend for the trip cost and preparation to be your parent's sole responsibility. Get creative, utilize all of your school, community and family resources, as well as that of GIRLGO. With your team backing you, and your parent's help, you'll get there.

Do you agree to commit to the process of preparing and fundraising for Europe + North Africa 2020?



Extended Profile

The link is available in your trip portal

In order to obtain all the necessary information about you and your parents that we'll need in order for you to travel with us internationally, you must complete your extended profile by or before 30 December. This takes about 20 minutes and should be completed together with your parents. Email us for any questions at travel@girlgo.co.

Important Information

- Please join our Slack channel to communicate easily in real time with GIRLGO and the other trip participants. Go to your Trip Connect page to join and login!
- We will have monthly meet-ups to get acquainted, Q&A, participate in activities and prepare for the trip. The announcement for the dates of these meet ups (in-person and virtual) will be made available on the Trip Connect page and Slack,
- We encourage you to participate in every meet-up in person or virtually, however orientation will be held on Sunday 07 June in Orvieto, and is required.
- We will check in a few times per month with the girls in general, to get updates on fundraising and to answer questions and provide guidance.
- Fundraising season will begin January 17 with t-shirt sales, personalized letter and trip campaigning... let's get creative! More information will be in your fundraising kit.



Contact Information

GIRLGO

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GIRLGO

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05018

Adult Chaperones

Diana Miller*

Victoria Childress

Bako Nguasong

Cayla Carter, *Intern*

Junior Chaperones

Cayla Carter

Kenedi Houston

Jaycee Chaney